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SECRET

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c. VHF/UHF Multiple Link Systems (continued item): Mr. [REDACTED] of the Contract Branch with representatives of Planning and Field Audit Branch and Engineering Division, Commo, are at the plant of [REDACTED] this date for the purpose of completing negotiations of a contract to supersede the Letter of Intent between this Agency and [REDACTED] for procurement of the UHF system.

4. SPECIAL PROBLEMS

a. Air-Conditioners (completed item): It has been determined by this Division that the approval of Chief of Area Divisions concerned will be sufficient to authorize procurement of items falling in this category.

b. Furniture Requirements (completed item): The information previously reported on this problem indicates that it is of such a nature that it is not capable of solution within the purview of the Procurement Division.

*3. OTHER ITEMS OF INTEREST (continued)

d. Status of requisitions:

(1) Pertinent information concerning the Contract and Purchase Order Branches is attached.

Reg. by Div Branch
(2) Status of requisitions in Division:

	Special Purchase	Military Purchase	Contract Branch	Pur Ord Branch	Total
brought fwd	3	9	67	220	299
received	21	16	7	133	177
completed	21	16	2	117	156
pending	3	9	72	236	320

Amt. Oblig. [REDACTED]

5. MAJOR OBJECTIVES

a. Objectives for Calendar Year 1953 (continued item):

I. Establish Pool of Cleared Resources for Procurement	50%
II. Indoctrination of Procurement Personnel with Procurement Practices of Other Government Agencies	100%
III. Development and Implementation of Procedures for Procurement through GSA	
A. [REDACTED]	100%
B. [REDACTED]	100%
IV. Activate [REDACTED] Procurement Office	60%

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SECURITY INFORMATION

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- V. Program for Educating Other Offices of the Agency
in Correct Requisitioning Practices 15%
- VI. [REDACTED] 30%
- VII. Promulgate Procurement Policy
 - A. Procurement Division Procedural Manual 100%
 - B. Agency Regulations* 30%

*Requirement to rewrite reduced percentage of completion.

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